

APPLICATION FORM FOR HOME ALTERATIONS

SEE INSTRUCTIONS ON BACK OF FORM

1. HOME INFORMATION

DATE: _____

Owner: _____

Address: _____

Phone Number: _____

Block: _____ Lot: _____

	INITIALS	DATE
ACC	__	
ADMIN	_____	
OFFICE	_____	
CLOSED	_____	

2. DESCRIBE THE ALTERATIONS YOU WISH TO MAKE TO YOUR HOME

Plans Submitted Must Include:

Dimensions _____ MATERIAL TYPE _____

Color _____ **A SAMPLE MUST BE SUBMITTED**

3. WHO WILL BE DOING THE WORK - CHECK THE APPROPRIATE BOX

() Pursuant to NJSA 13:45 A-17

Contractors Name _____ NJ

Registration Number _____

Contractors may only do work during these hours

Mon-Fri 8AM to 6PM
SAT 8AM to 4:30PM

Only emergency work is allowed on Sunday's

() I certify that the work being performed as per this application will be done by myself, a resident of Greenbriar, and/or a relative and a registered contractor is not required

NOTICE

GET MARKOUTS FOR SPRINKLERS & UTILITIES IF DIGGING IS INVOLVED IN YOUR PROJECT
IT IS THE RESPONSIBILITY OF THE HOMEOWNER TO CONTACT BRICK REGARDING THE
NEED FOR ANY BRICK PERMITS

PLEASE SIGN THE APPLICATION AND RETURN IT TO THE OFFICE

Email Address: _____

Owner's Signature: _____

THIS AGREEMENT entered by and between THE GREENBRIAR ASSOCIATION, hereinafter referred to as the Party of the First Part -ASSOCIATION: and hereinafter referred to as the Party of the Second Part - Applicant

WITNESSETH: WHEREAS under the terms of the c:ovenants and restrictions, by-laws, rules and regulations of The Greenbriar Association, an Architectural Control Committee is charged with the responsibility of reviewing request for alterations, additions, to any dwelling or its grounds, in the development known as Greenbriar, an4 subject to the approval of the Association; and

WHEREAS all members of said Association have by their deeds and the adoption of the By-laws and Rules and Regulations agreed to abide by the recommendation of the Architectural Control Committee and are required to make application and obtain said approval prior to commencing any alterations, changes, renovations and repairs, etc.:

1. The Applicant is the owner of a house 2nd lot in the development known as Greenbriar in Brick, New Jersey, known as Block _____ Lot _____

2. The Applicant has made an application to Greenbriar Association, in accordance with the Covenants and Restrictions and By-laws to make certain alterations, changes, etc., to said dwelling unit or grounds, as more particularly described on Exhibit A attach hereto atld made a part hereof.

3. Under the terms of the Deed and Covenants and Restrictions and By-laws and Rules and Regulations of Greenbriar Association, members may not make any alteration or change, etc., to the premises without the prior written consent of the Greenbriar Association.

4. After due inspection and examination of the plans attached hereto, the Association, accepts its Architectural Control Committee's recommendation and grants its consent to the alterations and changes, etc., requested herein on condition that the applicant agrees to maintain me alterations in a manner satisfactory to the Committee, including the removal of two feet of sod or grass around the entire structure. and at the sole expense of the applicant.

5. The Greenbriar Association's consent to the alteration or addition requested in this application does not in any manner relieve the herein named applicant from abiding by the Brick Zoning Ordinance or Building Code which apply to Block _____ Lot _____

6. This approval shall not be construed, nor is it the intent of the Board of Trustees to give license or establish any precedent for any other homeowner to construct or make any architectural changes.

7. In the event any of the work completed, involves entry co or passage across any Association property, then the contractor or subcontractor performing the work shall provide certificate of Insurance naming the Greenbriar Association and Board of Trustees in amounts satisfactory to the Board failing which, the applicant shall save harmless-the Greenbriar Association and the Board of Trustees.

&.. All work being performed follows NJSA 13:45 A-16 and 13:45 A-17.

The Association assumes no responsibility, written or implied, for applicant's confirmation or non-confirmation to said Zoning Ordinance or Building Code. Abidance by the Zoning Ordinance and Building Code and the securing of the necessary Brick building permits is the sole responsibility of the herein named applicant.

NOW. Therefore, be it resolved on this _____ day of _____, 201__ at a meeting of the Board of Trustees of the Greenbriar Association on motion duly made and passed that said application is approved as submitted subject to the following.

IN WITNESS WHEREOF, said parties have hereunto set their hands and seals or caused these presents to be signed by its proper corporate officers and affixed its corporate seal he o the day and year first above written.

THE GREENBRIAR Association

By _____

AMINISTRATOR

SECRETARY

Accepted _____

OWNER

HOME ALTERATION APPLICATION REQUIREMENTS

Complete the project details and contact information page (3)

The following is a list of required information to be submitted for approval.

<u>ROOF</u>	<u>Driveway</u>
Material Type/ Color	Material Type/ Color
Provide Sample	Sketch of size and house location
	Copy of Brick Township Permit
<u>SIDING</u>	<u>Paint</u>
Material/ Color/ List Worked Area	Color Sample
Provide Sample	List Location
<u>Windows</u>	<u>Fascia & Soffits</u>
Material Type (White Only)	Color Sample
Listed Windows	List replacement area
Provide copy of Brick Township Permit	
<u>Patio/ Decks/ Pavers</u>	<u>Gutters & Downspouts</u>
Material Type/ Color Sample	List are of replacement
Copy of Brick Township Permit	Color Sample
Sketch of size and location	
<u>Garbage Can Enclosure</u>	<u>Fences</u>
4' hight White Vinyl	Maximum 4' High - White Vinyl Only
Storage bid not exceed 42' depth	Sketch of fence location
Sketch of placement	List Size
<u>Sunroom</u>	<u>Landscaping</u>
Material Type/ Size/Color	Sketch of house and plantings
Sketch o fhouse / Sunroom location	Not to exceed 8 feet from the front of the house
List of Door and Windows	Sides and back not to exceed 3ft
Copy of Brick Township Permit	

CHECK THE APPROPRIATE BOX

- () A CONTRACTOR, FILL IN THE CONTRACTORS NAME AND NJ REGISTRATION NUMBER OR
- () I, A RESIDENT OR A RELATIVE IS DOING THE WORK

NOTES

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BRICK PERMITS - IT IS THE HOMEOWNER'S RESPONSIBILITY TO CONTACT
BRICK REGARDING THE NEED FOR ANY BRICK PERMITS

Sign application and Return to the Office

YOU WILL BE CONTACTED IF ANY FURTHER INFORMATION IS REQUIRED